



October 9, 2024 – 5:00 PM

**Executive Committee Meeting Minutes**

Video call link: <http://meet.google.com/dsx-okxj-foe>

<b>OTTER CREEK CUD EXECUTIVE COMMITTEE MEMBERS</b>			
<b>Town</b>	<b>Name</b>	<b>Term Ends</b>	<b>Present/Absent</b>
Shrewsbury	Laura Black, Chair	2025	P
Mendon	Larry Courcelle, Vice Chair	2025	P
Benson	Steve Murray	2026	A
Sudbury	Mike Small	2025	P
Brandon	Peter Werner	2025	A
Hubbardton	Chris Custer	2025	P
Castleton	Leslie Cadwell	2025	P
	Jackie Savela, Treasurer	2025	P

Attendees: Caleb Boone, Vantage Point

1. Meeting Called to order and recording started at 5:03pm
2. Approval of agenda. Motion by Larry, second by Mike, Approved unanimously.
3. Approval of previous meeting minutes – 8/14/24, and 9/18/24. (note that 9/11/24 had no quorum), and 9/23/24. Motion by Larry, second by Mike, Approved by all except recusal by Leslie for Aug 14 minutes.
4. Chair Report on OCCUD business:
  - a. Report on submissions to VCBB – Pre-construction Grant amendment and sustainability plan were approved (unanimously 4:0) by the VCBB at the September VCBB meeting.
  - b. Report on CUD-Triad Sustainability Committee.
  - c. 2024 Annual Report and 2025 Budget. Laura presented draft/outline. Committee approved moving forward to final draft and presenting it to Governing Board for their review/input. Leslie confirmed due date of Oct 21 to VCBB and member towns’ municipal legislators.
  - d. CCI “Ribbon-cutting” event for OCCUD will be held on 10/29 @ 3:00pm at Hoff Hall at Castleton VSU. All are welcome to attend. An invitation will be sent soon.
5. Report on partner-providers:
  - GNS-update. Progress is close to schedule. Laura will request any schedule updates at next partner meeting (10/10).
  - CCI-update. CCI has completed all construction except one outlier address which will be done by mid-October. Laura expects final update at next partner meeting (10/10).



6. Warrant. Warrant for monthly invoices and for CCI invoice and for expected invoice from website host were all approved. Motion by Chris, second by Mike, Approved unanimously.
7. Grant reports (Vantage Point). Monthly report goes out on /by 10/15. Quarterly reports for construction build out due 10/15, Caleb working with CCI to complete this.
8. Review Agenda Items for upcoming Governing Board meeting: Chair Report (see above). CCI update. GNS update. Financial report. Grant reports. Present Annual Report and 2025 Budget for Governing Board review/input.
9. VCUDA update (VCUDA Rep). Larry reports that last VCUD meeting was short and centered on BEAD process. Appointment for vacant position on VCBB will be by the Vermont Speaker of the House. New VCUDA logo. VCBB Annual Meeting is scheduled for later in October. VCUDA Chair (Rob V.) is meeting with lobbyist in preparation for upcoming legislative session.
10. VCBB update (Chair). Holly Groschner is resigning form the VCBB. Next VCBB Meeting is 10/14/24.
11. Other Business. None.
12. Next meeting November 13, 2024
13. Adjournment

Google Meet joining info:

Video call link: <http://meet.google.com/dsx-okxj-foe>

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