



September 11, 2024 – 5:00 PM

**Executive Committee Meeting Minutes**

Video call link: <http://meet.google.com/dsx-okxj-foe>

<b>OTTER CREEK CUD EXECUTIVE COMMITTEE MEMBERS</b>			
<b>Town</b>	<b>Name</b>	<b>Term Ends</b>	<b>Present/Absent</b>
Shrewsbury	Laura Black, Chair	2025	P
Mendon	Larry Courcelle, Vice Chair	2025	P
Benson	Steve Murray	2026	A
Sudbury	Mike Small	2025	A
Brandon	Peter Werner	2025	P
Hubbardton	Chris Custer	2025	P
Castleton	Leslie Cadwell	2025	P
	Jackie Savela, Treasurer	2025	A

1. Call to order at 5:03pm
2. Approval of agenda. Motion by Larry, Second by Peter. Approved.
3. Approval of previous meeting minutes – 8/14/24. Motion by Larry, Second by Peter, Leslie abstained. Approved.
4. Chair Report on OCCUD business:
  - a. Report on submissions to VCBB at 9/09/2024 meeting–The OCCUD Sustainability Plan was approved by the VCBB unanimously 4:0 (H Groshner not present). The OCCUD Grant amendment was also approved unanimously.
  - b. CCI is planning a commemorative event to mark the completion of construction in the OCCUD. It is planned for 2<sup>nd</sup> or 3<sup>rd</sup> week of October. Laura recommended a few locations central to the OCCUD.
5. Chair Report on partner-providers:
  - a. GNS-update. Good report form GNS in that Green Mountain Power has made progress in their pole placement so some of the Benson areas are back on schedule for completion this fall. Laura will talk to GNS rep to plan for the OCCUD website to be updated per this information.
  - b. CCI-update. Construction moving along on and ahead of schedule; to be completed by 9/30.
6. Chair report on CUD-Triad Sustainability Committee. Lisa Birmingham is contacting the attorney to develop amendment language to our contracts to include the payments to the CUD Triumvirate for our administrative costs through 2034. L. Birmingham is planning to propose a change in the language of VT Statute Chapter 82 to reduce the requirements for annual audits for CUDs structured like ours. There is a local TV that wants to interview the three CUD’s for a public interest story; the three CUD’s will meet



to discuss. Plan for all three CUDs to hire the same auditor so that future audits/financials will be easier to bring together. Laura mentions thoughts to hire a treasurer in near future, to relieve our volunteer.

7. Warrant and Financials (Treasurer). No Warrant. Laura suggests holding a short Executive Committee meeting at 4:45 on 9/18 to approve the warrant.
8. Grant reports (Vantage Point). No news. Vantage Point continues to submit reports.
9. Review Agenda Items for upcoming Governing Board meetings: Chair Report (see above). Financial report. Grant reports. Courtesy Service locations and town contact.
10. VCUDA update (VCUDA Rep). 9/10 meeting was cancelled. Previous meeting was very short.
11. VCBB update (Chair). Sustainability plans for OCCUD, SoVT CUD and Lamoille CUD all approved. Grant amendments for Lamoille, SoVT CUD, and OCCUD were all approved. CCC CUD's application was not approved and was sent back for revisions to their Universal Service Plan. VCBB is developing a "Long-Drop Funding" plan with remaining ARPA funds. Legislative issues were discussed.
12. Other Business. None.
13. Next meeting October 9, 2024
14. Adjournment at about 5:35pm.

Google Meet joining info:

Video call link: <http://meet.google.com/dsx-okxj-foe>

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