



January 10, 2023 – 5:00 PM

Executive Committee Meeting Minutes

Video call link: <http://meet.google.com/dsx-okxj-foe>

OTTER CREEK CUD EXECUTIVE COMMITTEE MEMBERS			
Town	Name	Term Ends	Present/Absent
Shrewsbury	Laura Black, Chair	2024	P
Mendon	Larry Courcelle, Vice Chair	2024	P
Benson	Steve Murray	2026	P
Sudbury	Mike Small	2025	A
Brandon	Peter Werner	2024	A
Hubbardton	Chris Custer	2024	P
Wells	Eleanor Jones, Secretary/Clerk	2024	P
	Jackie Savela, Treasurer	2024	P

1. Call to order - Start recording the meeting: Recording started @5:01PM.
2. Approval of agenda: Motion to approve by Chris, second by Larry. Motion passed.
3. Approval of previous meeting minutes – 12/13/23: Motion to approve by Chris, second by Larry. Motion passed.
4. Contract update and Construction Grant Agreement updates.: Laura says contract only needs to be updated (wording from Lamoille to Occud). Update was sent to VCBB for grant agreement. No reason to have board vote again regarding grant agreement. VCBB will draft and present grant agreement for Chair to sign week of Jan 14, then will sign Contract with CCI. CCI will bill for 20% immediately for next week. (Invoice will be submitted to VCBB).
5. Publicity of Universal Service Plan Update – on website, and send to town selectboards,: Laura will make a draft ready for Wednesday.
6. 2024 plans.: We will receive a schedule from Consolidated on Friday. We will make plans to provide construction and service availability schedules on website.
7. Website committee report : RCBrayshaw was awarded the website job. Will build out website working with Chris, Laura, Jessica.
8. Financials (Treasurer) – Warrant : Motion to approve warrant in amount \$ 10,442.00
9. Review Agenda Items for upcoming Governing Board meetings. : Laura may ask board to allow her to sign a warrant approving the invoice from CCI (if not available at Jan 17 Board meeting).

10. VCUDA update (VCUDA Rep) : Make Ready MOU w/GMP is problem. Looking for CUDs to help w/underground work. Looking for progress report for Legislative Day.
11. VCBP update (Chair) : ACP funding will run out in April, unless renewed. VCBP Policies are in progress.
12. General updates (Chair): no further updates
13. Other Business: No further business
14. Next meeting Feb 14, 2024 :
15. Adjournment : Motion to adjourn by Chris, second by Larry. Adjourned at 6:00pm

Google Meet joining info:

Video call link: <http://meet.google.com/dsx-okxj-foe>

Phone: +1-407-906-7354

PIN: 453656294