



September 20, 2023 – 5:00 PM

<https://meet.google.com/iwi-guxi-unz>

Governing Board Meeting Minutes

Otter Creek Cud Governing Board Representatives & Alternates:					
TOWN	REP NAME / ALT NAME	P/A	TOWN	REP NAME / ALT NAME	P/A
Benson	John Hill / Steve Murrill	P	Pittsford	David Atherton	A
Brandon	Peter Werner / Bill Moore	P	Poultney	Mark Teetor / Terry Williams	P
Castleton	Tim Munks	A	Rutland Town	<i>No Appointment Received</i>	
Chittenden	Andrew Quint	P	Rutland City	<i>No Appointment Received</i>	
Fair Haven	Tracy Richards	P	Shrewsbury	Laura Black, Chair / Alan Shelvey	P
Goshen	Tyler Davidson-Toman	P	Sudbury	Mike Small	P
Hubbardton	Chris Custer	P	Wells	Eleanor Jones, Secretary / Sharon Corey	P
Mendon	Larry Courcelle, Vice Chair	P	West Haven	<i>No Appointment Received</i>	
Pawlet	Jessica Van Oort	P	West Rutland	<i>No Appointment Received</i>	
Jackie Savela, OCCUD Treasurer					P

Other attendees: Kristy Szaba - Vantage Point

1. Roll call, confirm quorum: Quorum confirmed.
2. Call to order - Start recording the meeting: Meeting started **5:06 pm**.
3. Approval of agenda:
 Laura asked that the agenda be modified to add a new item below item 7 with the following text
 “Contract Terms development and finalization * Request Executive Session.”
 - Share incurred expenses with Lamoille
 - Engage in agreement for services with attorney.”
 Motion by Andrew, second by Tyler, motion passed.
4. Public input (limited to 5 minutes per presenter): None
5. Approval of previous meeting minutes. : Motion by Larry to approve meeting minutes of Aug. 16th 2023 as presented, second by Chris, motion passed.
6. Construction Grant updates (Chair): Construction Grant was awarded. Terms of construction grant contract include finalizing contract with partner Consolidated; it needs to be completed and signed, then that construction grant money will arrive. Also need to submit plan for sustainability of CUD and the plan will include how Occud will be funded in the future. Required time frame for plan submission is to be determined. As part of the agreement for funding, Occud will look at addresses in the *out of territory* area; the area that the other telco is serving. VCBB will identify addresses in Hubbardton, Benson, Sudbury that are already served with fiber. Those addresses will be taken off Occuds plate. Larry asked if overbuild has been addressed. Laura says that VCBB will give to Occud a list of addresses (from a specific point in time) that are already



served and Occud will plan to work the remaining unserved addresses. Christine Hallquist said that “no overbuild” is a defacto policy.

7. Annual Report, 2023 Financials and 2024 Budget (Chair and Vantage Point): Laura says that it is a requirement for the Annual Report, Financials for 2023 and 2024 Budget be distributed to the Selectboard or Aldermen of all of Occuds member towns. Laura has prepared it and needs to do a couple of edits and is open to other edits. She would like to hear input and thoughts about the best way to get these documents to member towns. She wants Selectboards to know this broadband work is coming. Chris Custer will present to Hubbardton. Laura will present to West Haven, Rutland town, Rutland city and West Rutland. Mark asked if towns will have to put up money for install. Laura says no. Mark will present in Poultney. Jessica Van Oort will present to Pawlet; Peter Werner will present to Brandon; he would like a map or something to show a timeline. This reporting to member towns needs to be completed before Oct 15, 2023 Email or US mail is also adequate). Laura will follow up with Occud board members by email . Larry said documents should go to the town administrator or town manager so that the Selectboard will get the documents. Others pointed out that some towns have neither admin. or manager. Laura will contact every Occud member to ask for best contact person(s) and their address/email for each particular member town.
8. Contract Terms development and finalization Laura says Occud and Lamoille are in discussions to get the contract finalized.
 - Share incurred expenses with Lamoille
 - Engage in agreement for services with attorney.

* Chair Requests Executive Session and Start executive session at about 5:28.

Out of Executive Session 5:40pm. Laura asked for a motion to waive conflict of interest with attorney. Motion by Chris.. Second by Andrew. Motion passed.

Laura asked for a motion to continue to work with Lamoille to share already incurred expenses (legal fees) for Sept., Aug. and some of July. Motion by Mark. Second by Andrew. Motion passed.

Laura asked for a motion to allow chair to engage in services with the attorney to complete the contract with Consolidated. So moved by Larry, second by Mark. Motion passed.

Lost quorum after this.