

OCCUD Executive Committee Meeting

June 14, 2023, 5 PM

1. Call meeting to order at 5:01.
2. Approval of agenda: Motion by Chris, seconded by John. Motion passes.
3. Public Input (limited to 5 minutes per presenter). None.
4. Approval of previous meeting minutes: Motion by Larry, seconded by Chris. Motion passes.
5. Proposal for IT-Admin Committee(by chair). Motion to forward recommendation to OCCUD Full Board for a proposed IT-Admin Committee with members Mike and Chris. Responsibilities include email/google accounts, google voice, etc. Motion by John, seconded by Peter. Motion passes.
6. Report by proposed IT-Admin Committee (email/google accounts, google voice, etc). Activity on website and files included getting admin access to google (qty 3) accounts. One is a paid account (info@occud.org) and has google voice (phone number). Files have been consolidated into paid google account. OCCUD could use Google Meet for meetings (limit 150 persons) and can be recorded.
7. Report on Construction Grant Eligibility Application and schedule (by chair): Motion for executive session: Motion by Mike, seconded by Chris. Motion passes.
Exit executive session.
Motion for pre-application to VCBB for July deadline by Chris, seconded by Mike. Motion passes.
(Note regarding pre-application to VCBB. Construction grant process proceeds after pre-application. Full board will make and vote on motion to proceed with Construction grant.)
8. Report on Construction Grant Full Application process. As noted above, the full board will make and vote on motion to proceed with Construction grant.
9. VCUDA updates by VCUDA rep: Larry reports that VCBB will be at Rutland Free Library this Saturday June 17 @12:30pm for public input regarding state of service, affordability, barriers to broadband access and ways to improve it. VCUDA did receive the Northern Borders Grant and will be hiring help. They are working on a 5 year plan for Bead money; they are also working on 2024 policies. June 23 is deadline for the Construction Grant applications; VCUDA

has a packed agenda for July and are still working on accountability section. Had a presentation from Lerman Senter on Planning Regulatory Future (who is ISP, owns and controls facility, bills customer/handles customer service, responsible for compliance and what does management contract say). Lerman also has a presentation planned for Bead money and 25% matching grant that comes from CUD. Also soon will be an update on Bead funding and NTIA National Telecommunication Information Administration. Next VCUDA meeting is June 27. Note from Rob Vietzke(VCUDA) to Laura explains that they are tasked with providing advice to CUDs on any new or upcoming grants/funding.

10. VCBB updates by chair: Bead-NTIA BEAD and Digital Equity plan. Laura commented regarding Rob V. communication. See note above. Calab did mention that each state will be notified of their Bead allocation by June 30.
11. Financials (by Treasurer) – Warrant: See item 13.
12. Grant reports (by Vantage Point): H360 report, H315 report, SFR report. Calab says H315 is pretty much the same as H360 and is a monthly report due to VCBB on 15th and is a status report of where we are in the whole process and where money is going. The SFR is a quarterly report and is similar but is in depth and happens during the construction process. Right now there are zeros in the SFR report.
13. Other Business:
 - a. Discuss ideas for improving public outreach, communications.
 - b. Other

Laura does have a few emails received by OCCUD from the public and she would like a few prepared messages to be used to respond to public emails. Laura and Calab discussed the website and would like to see timely info posted to the website, making it more public friendly, welcoming and useful. Information could be a monthly spot light.

Laura asked for a motion to approve warrant. Larry made motion to approve Warrant June 14, 2023 for \$19107.83. Seconded by John. Motion passes.
14. Set agenda for June 21 Governing Board meeting. Laura will create agenda and include items Executive Board discussed.
15. Set next meeting: July 12, 2023 5:00 pm.
16. Adjournment: Motion by Chris, seconded by Larry. Motion passes. Adjournment at 6:37 pm .

Minutes submitted by Eleanor T Jones, secretary.

Town	Name	Term Ends	Present	
Shrewsbury	Laura Black, Chair	2024	P	
Mendon	Larry Courcelle, Vice Chair	2024	P	
Benson	John Hill	2026	P	
Sudbury	Mike Small	2025	P	
Brandon	Peter Werner	2024	P	
Hubbardton	Chris Custer	2024	P	
Wells	Eleanor Jones, Secretary/Clerk	2024	P	
	Jackie Savela, Treasurer	2024	A	

P present, A absent

Others Present: Caleb Boone - Vantage Point, Heidi Mahoney - GoNetspeed