



Otter Creek
communications
union district

January 11, 2023- 5:00 pm
Executive Committee Meeting
Agenda

1. Call to order- Start recording the meeting, start transcription
2. Approval of agenda
3. Approval of previous meeting minutes
4. General Updates
5. Partner Discussions- Executive Session
6. Project Manager update
7. VCUDA updates
8. VCBB updates
9. Grants status: H315 and H360
10. Financials
 - a. Warrant
10. Other Business
11. Set Next Meeting
12. Adjournment

Currently we are only meeting virtually, you have 2 options:

To attend this meeting virtually you have 2 options:

Option1: Video Conference This option is available only if:

You have a computer with a built-in or external camera and microphone (Zoom Software download required)

Have a phone with a built-in camera (Zoom App download required)

Join Zoom Meeting: <https://us06web.zoom.us/j/82798107714>

Meeting ID 827 9810 7714

Option 2:Conference Call: To dial in for audio only:

1. Dial: (929) 2056099

2. Follow instructions to enter Meeting ID (827 9810 7714) then confirm by hitting pound (#)

3. When prompted to enter participant ID, just hit pound again to enter meeting

OROne tap mobile +19292056099,,82798107714# US (New York)

OCCUD Executive Committee meeting 11/9/2022

Present: Larry Courcelle, Jacolyn Savelle, Maureen Hopkins, Chris Custer, Amanda O'Connor, Tony Ferraro

Call to order at 5:06

Motion to approve the agenda, Chris. Larry seconds. Motion passes.

Motion to approve the minutes of the October 12 meeting, Larry. Chris seconds. Motion passes.

General updates. Chittenden County now has its own CUD.

Motion to enter executive session to discuss matters where premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage per 1 V.S.A. §313, Tony. Jessica seconds. Motion passes. Enter executive session at 5:11.

Exit executive session at 5:19.

VCUDA updates. The elections will be Nov. 15. Members of the newer CUDs are asked to step up for these positions. 2023 budget was adopted Nov. 1 and it is about the same as last year. They are working on a draft policy on CUD mergers. Also planning on a VCUDA legislative day in Montpelier. Tony reached out to the VCUDA chairman several times about dues and has not heard anything back.

VCBB updates. Has a new staff member. There was a press release on their ARPA matching program. The new Department of Public Service data should be released today. We've gotten a few requirements that the VCBB has let us know about that can affect our partner agreements. Increased discussion about CUDs doing audits.

Grants status: H315 and H360. We have \$31,000 left from the H315 grant. The money we don't spend before the end of the year will go back to the state. We have not even touched the H360 money yet.

Financials. Motion to pay the warrant for \$5,614.28, Chris. Tony seconds. Motion passes.

Other Business. The SAM registration is up and active. We should also start beginning the process of drawing up an RFP for an audit. There might be a list through VLCT of firms that do audits.

Next Meeting Dec. 14 at 5 PM.

Motion to adjourn, Tony moves. Chris seconds. Motion passes.

Adjourned at 5:38.

Minutes submitted by Jessica Van Oort